

## Executive Committee Meeting Minutes July 29<sup>th</sup>, 2019

I. CALL TO ORDER at **12:07 PM**

II. ROLL CALL

**Present:** Kabir, Dhillon, Riley Miller, Siddharth Valecha, Bronte Kuehnis

**Absent:** Daisy Maxion, Melissa Baron, Martin Castillo

III. ACTION ITEM - **Approval of the Agenda**

**Motion** to approve the agenda by **R. Miller**, second by **S. Valecha**, motion **PASSED** (unanimous consent).

IV. ACTION ITEM - **Approval of the Minutes of July 24, 2019**

**Motion** to approve the minutes of July 24<sup>th</sup>, 2019 by **S. Valecha**, second by **R. Miller**, motion **PASSED** (unanimous consent).

V. PUBLIC COMMENT **Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.**

No Public Comment

**1:41**

VI. UNFINISHED ITEMS:

A. ACTION ITEM **Point of Contact**

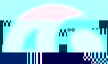
**K. Dhillon** states the Executive Committee will take action on the updated Point of Contact document.

**Motion** to adopt the Board of Directors and Senate Point of Contact System by **K. Dhillon**, second by **S. Valecha**. **K. Dhillon**



**K. Dhillon**





**K. Dhillon** says there are no major changes. He says a paragraph from section 7 was struck out because it was incomplete. He adds that they replaced it with a complete sentence. **E. Pinlac** asks if this is an update to the last agenda policy. He shares the Agenda Policy summer 2016 document. **K. Dhillon** says if there is anything additional on that document, then they can add it to the new one. **E. Pinlac** says the main reason the created the previous one was because they wanted to make sure the agendas were a specific way. He recommends looking at the old agenda policy in order to integrate or cancel out items.

36:40

C. DISCUSSION ITEM **ASI Code of Conduct**

**K. Dhillon** states the Executive Committee will discuss making revisions to the ASI Code of Conduct.

**K. Dhillon** says there are grammatical and spelling errors on this document. He says there were two sections 1.9 and no section 1.8, so they made one of the sections 1.9 to

stipends so it just gets crossed out. **E. Pinlac** recommends suspending them from the office. He says upon a second violation, they have to work with the Executive Director on a performance improvement plan. He says the most extreme would be removing someone from the Board.

39:05

D. DISCUSSION ITEM **ASI Policy Agenda 2019-2020**

**K. Dhillon** states the Executive Committee will discuss the development of a Policy Agenda for the 2019-2020 year.

**K. Dhillon** says this is an idea they took from CSSA.

matter were to get input from the Executive Committee and then get input from the Board in order to make the agenda policy. He says some of the things that came up were mental health access, student success, and student support (DACA students, International students). **E. Pinlac** says one of the activities at the retreat is to list priorities on a sticky note and group them together. **K. Dhillon** reads the priorities Daisy came up with.

42:15

VIII. SPECIAL REPORTS:  
No Special Reports.

IX. ROUND TABLE REMARKS

**E. Pinlac** says the full-time and student staff will be doing the strength finders training tomorrow. He says in the afternoon, it will mainly be the ASI staff at the workshop to see how they can work together to better their strengths. He says Michael is out starting Wednesday; he



is going to be at NACA. He says Lil will be out starting Thursday until the end of next week. **S. Valecha** says he will be away Wednesday evening till Sunday for a conference.

**X. ADJOURNMENT at 12:50 PM**

Minutes Reviewed By:

**Executive VP/Chief of Staff & Vice Chair**

Name: Daisy Maxion

Minutes Approved on:

**8-5-19**

Date:

