

## Executive Committee Meeting Minutes July 31<sup>st</sup>, 2019

- I. CALL TO ORDER at **12:22 PM**
- II. ROLL CALL  
**Present:** Kabir Dhillon,



Martin made suggests on the prior social media policy. He says major changes were proper wording so that it is clear and understandable, and separating social media from other media. He says it clarifies that they have to meet with the VP of Communication or appointed designee, at least three days before to talk about the script and being knowledge about what to say. It clarifies if a guest is brought on the station that is not on the ASI Board or Senate, to



D. ACTION ITEM – **ASI Chair Nomination and Selection Policy**

**K. Dhillon** states the Executive Committee will take action on revisions to the ASI Chair Nomination and Selection Policy.

**Motion** to adopt the changes to the ASI Chair Policy by **S. Valecha**, second by **K. Dhillon**. **K. Dhillon** says they can begin discussion. He says they are making changes so that the next Executive Committee and Board can decide who the Chair is. He says it clarifies who is part of the interviewing committee: President, Executive VP, VP of Finance, VP of University Affairs, and VP of Communication. He adds that the members of the committee can't disclose information about the candidates or the interviews until a recommendation is made. He says the procedure clarifies that the incoming Board does the interviewing, the Personnel would discuss and recommend, and the Executive Committee would take action on it. He says the policy now says that video call is permitted if the candidate is not currently residing in the local area. **K. Dhillon** takes it to a vote; he announces the motion **PASSES** and the policy is **APPROVED**.

17:40

E. ACTION ITEM – **ASI Agenda Policy**

**K. Dhillon** states the Executive Committee will take action on the revisions to the ASI Agenda Policy.

**Motion** to adopt the agenda policy with revisions that have been made by **K. Dhillon**, second by **S. Valecha**. **K. Dhillon** states they can begin discussion. He says in addition to the fragmented sentences, what was suggested to be removed was put back into place. He says he reformatted the document into a policy format. He struck out closed session from section 3 and included a section that references a roll call sheet for the Board meetings for section 6. He adds that section 8 has been named closed session and section 9 has a title of attachments. **E. Pinlac** recommends adding that the new agenda policy supersedes the previous agenda policy somewhere on the document. He asks if it is an amendment to the old agenda policy. **K. Dhillon** replies that it is an amendment to the document that was approved last year.

**K. Dhillon** takes it to a vote; he announces the agenda policy has been **APPROVED**.

19:38

F. ACTION ITEM – **ASI Code of Conduct**

**K. Dhillon** states the Executive Committee will take action on the revisions to the ASI Code of Conduct.

**Motion** to approve the Code of Conduct with the edits that have been made to it by **K. Dhillon**, second by **S. Valecha**. **K. Dhillon** states they can begin discussion. He says he added bullet-points for the specific purpose for ASI, on the document. He added language to section 1.6 and struck out repeated language. He says he made an amended to strike out four office hours per week to five office hours per week, for the President.



He says one of section 1.9 became section 1.8. He fixed language in section 1.9, Conflicts of Interest, which said relationships between members of the Board of Directors and Senate must be reported to Human Resources. He says a major change was to section 1.11, Violations to the Code. He says Erik recommended having the sanctioned member make a performance plan with him (Erik), for the second violation.



Minutes Reviewed By:  
**President/CEO & Chair**  
Name: Daisy Maxion

Minutes Approved On:  
**8-5-19**  
Date:

