

Environmental Traveling Companions (ETC) Youth LEAD Office Intern

Job title: Youth LEAD Program Office Intern

Reports to: Youth LEAD Program Manager

Job Classification: Seasonal

Organization & Program Description:

Environmental Traveling Companions (ETC) is a volunteer-based nonprofit providing the joy and challenge of outdoor adventures to people with all abilities.

Qualifications:

Age: **18+**

Interest and enthusiasm for sharing youth outdoor adventure programs with people of all abilities and backgrounds

Ability to communicate positively, value feedback, and excel in a strong team-oriented environment

Interest in learning about and supporting programs that serve racially and socioeconomically diverse groups of youth (14-18)

Interest in streamlining logistical program systems for summer outdoor courses - gear, food, student journals, food buys, etc.

Demonstrates the ability to work independently with

End date: Mid-Late August 2025 (flexible)

Schedule: Part-time (12 days/month)

- Mid-May to early June:

Weekdays, 9 am-5 pm

- Early June to mid-August:

This is the period when YLP expeditions are in the field. Work days will include some weekends, evenings, and early mornings. Work schedule is dependent on YLP Course dates. The summer work schedule will be